

ANNOUNCEMENTS AND REMINDERS

April 2018

Coordinator of the body of elders: The announcements and reminders **for the congregation** should be read at the next midweek meeting and thereafter posted on the information board for one month.

FOR THE ELDERS ONLY

1. **Use of Personal Data:** On May 25, 2018, a law called the General Data Protection Regulation (GDPR) will become enforceable. This law applies to how the congregation uses the personal data of publishers. All elders should immediately become familiar with the contents of the *Notice and Consent for Use of Personal Data* (S-290) and *Instructions for Use of Personal Data* (S-291) forms. These forms are available in the “Forms” section of the “Documents” tab on jw.org. To comply with the GDPR, please proceed as follows:

- *Group overseers:* Following the conclusion of the meeting during which the announcement for the congregation is read, distribute a printed copy of the *Notice and Consent for Use of Personal Data* form to each publisher in your group. When distributing the forms, please be guided by what is stated in *Instructions for Use of Personal Data*. Each recipient should be invited to complete the consent form and return it to you or the secretary by May 18, 2018.
- *Secretary:* Inform the body of elders if any publisher refuses to complete the consent form.

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April 2018

FOR THE CONGREGATION

1. **Use of Personal Data:** Beginning May 25, 2018, a new law regarding the use of personal data will take effect. After the meeting, all congregation publishers will be given a form entitled *Notice and Consent for Use of Personal Data (S-290)*. The form asks you to acknowledge and consent to the organization's use of your personal data as described on the form and on the Use of Personal Data page on jw.org. This page can be found by clicking on the link for the Privacy Policy at the bottom of the jw.org home page. If you agree, please sign and date the form and return it to your field service group overseer or the congregation secretary. Parents or legal guardians will be invited to sign the form on behalf of publishers who are minors. The signed consent form should be returned by May 18, 2018.