

Christian Congregation of Jehovah's Witnesses



The Ridgeway, London, NW7 1RN Telephone: 020 8906 2211

September 20, 2014

TO ALL BODIES OF ELDERS

Re: Requesting additional magazines for March and April 2015

Dear Brothers:

During the months of March and April 2015, the literature offer will be the *Watchtower* and *Awake!* magazines. With this in mind, **each service overseer** should take the lead in determining the number of additional copies of the March and April issues of the magazines that may be needed for his congregation. This information should then be conveyed to the magazine coordinator in the Kingdom Hall. Once he has confirmed that each service overseer has provided him with the number of additional copies needed, the magazine coordinator should ensure that sufficient quantities are requested.

Magazine coordinating congregations should submit their requests using jw.org. Click on the "Special Requests" link in the "Request Periodicals" section under the "Congregation" tab. Keep in mind that only the *additional quantity* of magazines needed should be requested using this link. For example, if the standing request is 200 magazines but for the month of March 250 magazines are needed, only 50 should be requested using the "Special Requests" link. In order for any increased quantities to be packed along with the main supply, please use the Web site to submit your requests for additional copies of the March 2015 and April 2015 issues of magazines no later than **November 14, 2014**.

Thank you for giving careful attention to this matter as we work unitedly for Kingdom interests. Be assured of our warm Christian love and greetings.

Your brothers,

*Christian Congregation
of Jehovah's Witnesses*

cc: Circuit overseers