

Christian Congregation of Jehovah's Witnesses
Congrégation chrétienne des Témoins de Jéhovah



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TOB August 15, 2014

TO ALL BODIES OF ELDERS IN CANADA

Re: Discontinuation of use of *Check Control Form*

Dear Brothers:

We write to inform you of a simplification in forwarding personal donations to the branch office. As of September 1, 2014, the *Check Control Form* will no longer be used to send with the checks or kept for congregation records.

As before, any personal checks should be forwarded **weekly** in an envelope addressed to Watch Tower Society. Before mailing, we ask that the accounts servant do the following:

- verify that each check is payable to Watch Tower Society
- verify that each check is signed
- **indicate the congregation number** on the front of each check
- attach a note to indicate if the donor is a non-witness or is disfellowshipped

The *Instructions for Congregation Accounting* (S-27) will be updated to reflect this change. We take this opportunity to express our sincere appreciation for the diligent work you do on behalf of the brothers and we trust that this simplification will be helpful.

Your brothers,

*Christian Congregation
of Jehovah's Witnesses*

cc: Circuit overseers

PS to coordinator of the body of elders:

Please provide a copy of this letter to the accounts servant.