

Christian Congregation of Jehovah's Witnesses



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March 25, 2013

TO ALL BODIES OF ELDERS

Re: Kingdom Hall Maintenance

Dear Brothers:

We write to commend all of you for the significant improvement that has taken place with regards to the attention given to Kingdom Hall maintenance and cleaning in the last few years. Reports reaching the branch office indicate that in many places the congregations are happy to ensure that their places of worship of the only true God are kept as clean and well maintained as can be. (Ps. 122:1) This positive trend reflects the fine example the elders in the congregations set for the rest of the flock. When the brothers see your selfless efforts in not neglecting Jehovah's house, they too are willing to exert themselves in the same way.—Heb. 13:17.

While commendation is due for the fine progress made, there are a few areas that we would like to draw attention to. These reminders will help all to more fully fulfill our responsibility of caring for our Kingdom Halls.

First of all, the document *Guidelines for Kingdom Hall Maintenance and Cleaning* has been revised along with the *Weekly/Monthly Cleaning Schedule* that is posted on your notice boards. You will also find a checklist which the groups and congregations have to fill in when they finish their cleaning assignments. These documents will be made available on jw.org for downloading and printing as well. Please download and print copies of the new schedule for your use as well as of the new guidelines for all the elders in your congregation. Please read and become familiar with the information provided.

In some places, some elders miss the two-year meetings by representatives of the branch on Kingdom Hall maintenance. Some congregation elders have misplaced the notices sent or forgotten to inform the rest of the body about the impending visit. Some branch representatives have traveled long distances to find that all the elders had left for a wedding or funeral or gone to their farms or businesses.

Every year the branch office sends out CN-14 forms (now also posted on jw.org) for congregations to fill in and return by November 30th of the year. So far this service year, only about 60% of the maintenance inspection reports have been received at the branch, some many months late. This means that we will have to write many congregations reminder letters, a process that involves significant cost in time and resources.

The new *Jehovah's Will* brochure, applying Psalm 122:1 says on page 26: “. . . we show how close Jehovah and our place of worship are to our heart” by our attitude towards the arrangements and work of Kingdom Hall cleaning and maintenance.

We are confident that the positive trend we are seeing with Kingdom Hall maintenance will continue more fully as elders in the congregations strive to give attention to the reminders above as well as others set out in the maintenance guidelines.

We thank you all for your diligence in caring for the Lord's belongings and for your attention to the matters raised in this letter.

Please be assured of our warm Christian love and greetings.

Your brothers,

*Christian Congregation
of Jehovah's Witnesses*

PS. Please call **0544 33 18 98** for any questions you may have on using the documents attached.

c: All Traveling Overseers