

Christian Congregation of Jehovah's Witnesses



Hse. No. J348/4 - Tema Beach Road - Nungua, Accra
P. O. Box GP 760, Accra, Ghana Tel. No.: (030) 2712456-8; 7010110 Fax: (030) 2712454

October 23, 2012

TO ALL BODIES OF ELDERS

Re: Requesting additional magazines for March and April 2013

Dear Brothers:

During the months of March and April 2013, the literature offer will be the *Watchtower* and *Awake!* magazines. The Memorial season is a time of increased activity in the ministry, with many serving as auxiliary pioneers. As a result, additional copies of the magazines are often needed. With this in mind, and giving the fact that the deadline for magazine order for the month of March 2013 is close, we are making arrangements to consign to each congregation 30% of its standing order. Please note that this will be added to your standing order. For the April 2013 issues of the magazines, however, **each service overseer** should take the lead in determining the number of additional copies of the magazines needed for his congregation. The service overseer will work closely with the magazine servant in **each congregation** to ensure that sufficient quantities are requested.

Each congregation should submit its request using the jw.org Web site. Click on the "Special Requests" link in the "Request Periodicals" section under the "Congregation" tab. Keep in mind that only the *additional quantity* of magazines needed should be requested using this link. For example, if the standing request for the *Awake!* is 200 magazines but for the month of April 250 magazines are needed, only 50 should be requested using the "Special Requests" link. Please submit your requests for additional copies of the April 2013 issues of the magazines using the site not later than **December 21, 2012**.

On the other hand, congregations that do not use the jw.org Web site should submit their request using the "Specific Magazine Issues" box on the *Magazine Request Form* (M-202). Keep in mind that only the *additional quantity* of magazines needed should be entered in this box. For example, if the standing request for the *Awake!* is 200 magazines but for the month of March 250 magazines are needed, only 50 should be entered in the "Specific Magazine Issues" box. Please submit your requests for additional copies of the April 2013 issues of the magazines such that we will receive them at the branch office **before December 21, 2012**.

Thank you for giving careful attention to this matter as we work unitedly for Kingdom interests. Be assured of our warm Christian love and greetings.

Your brothers,

*Christian Congregation
of Jehovah's Witnesses*

cc: Traveling overseers

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