

Christian Congregation of Jehovah's Witnesses



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December 9, 2010

TO ALL BODIES OF ELDERS

Re: 2011 district convention Service Meeting part

Dear Brothers:

Beginning this year, no article or scheduled Service Meeting part about the convention will appear in *Our Kingdom Ministry* in January. However, the December 15, 2010, congregation convention assignment letter that you will receive separately should be read to the congregation during the announcements period on the Service Meeting for the week of January 3, 2011. In addition, the attached sheet entitled "2011 District Convention of Jehovah's Witnesses" should be presented to the congregation as a talk during the local needs part that is scheduled for that same meeting. Regarding the portion on "Special needs," please note that before the secretary sends a *Special Needs Room Request* (CO-5a) form to the Rooming Department, the Congregation Service Committee should review the guidelines on the form and in the December 14, 2010, letter to all bodies of elders.

The list of district conventions for the United States and Canada each year will no longer appear in the March 1 *Watchtower* but will be posted in the *Forms* section under the *Documents* tab of the jw.org Web site shortly before the week of January 3, 2011. Therefore, please print this entire list prior to the meeting during that week and post it on the information board after the meeting. The secretary may also duplicate the list for the benefit of any publishers who do not have computer access and request a copy.

Thank you very much for diligently following through on these important matters. We are confident that you will be spiritually refreshed by what has been prepared. May Jehovah richly bless your efforts to attend the entire program.

Your brothers,
*Christian Congregation
of Jehovah's Witnesses*

cc: Traveling overseers

2011 DISTRICT CONVENTION OF JEHOVAH'S WITNESSES

(To be given as a talk on the local needs part for the Service Meeting the week of January 3, 2011.)

We eagerly anticipate the spiritual banquet in store for us at the 2011 district convention. Each of us should be present for *all three days*. We can inform teachers and employers well ahead of time that the convention is a necessary part of our worship. By making our plans now and helping others as needed, we can be sure of Jehovah's blessing on our efforts.—Ps. 37:5; Prov. 10:22.

Program times: Friday and Saturday: 9:20 a.m. to 4:55 p.m. Sunday: 9:20 a.m. to 3:40 p.m.

Obtaining information: A complete list of all United States and Canada district conventions may be found on the information board and on the jw.org Web site. If it is necessary for any of us to attend a convention other than the one to which our congregation is assigned, we may obtain a *Recommended Lodging List* by writing the rooming headquarters for that convention. Our congregation secretary can provide us the mailing or e-mail address.

Special needs: Do you know of someone in our congregation who could use help in getting to and from the convention? Why not offer to assist? (Prov. 19:17) When a publisher requests assistance in obtaining accommodations, the Congregation Service Committee will determine if the publisher qualifies to submit a *Special Needs Room Request* (CO-5a) form.

Making your hotel reservation: The *Recommended Lodging List* will be posted on the information board after the Service Meeting tonight. When we deal with hotel staff, our speech and demeanor should always reflect the fruitage of the spirit. This will “adorn the teaching” of our God, Jehovah. (Titus 2:7-10) Please adhere to the following instructions as you make your hotel reservations:

- Stay only in the hotels on the *Recommended Lodging List*. If rooms are already booked, call another hotel on the list.
- Do not call hotels that are not on the list to ask if they have a rate for our conventions.
- Accept only the rate shown on the list. Obtain a confirmation number, and make your deposit within ten days by debit/credit card, check, or money order.
- Each room should be reserved in the name of the person who will actually occupy it. Do not reserve extra rooms. Keep your first reservation.
- If you must cancel a reservation, do so as early as possible. Be sure to get a cancellation number.
- Fire regulations require that you not exceed the number of persons that the hotel allows for each room.
- If there are no rooms available after calling ALL the hotels listed, or if you have a problem with a hotel, inform your congregation secretary. He should communicate with the convention Rooming Department, using the contact information on the *Recommended Lodging List*.
- Please also note that if you use a debit or credit card when registering at a hotel, it is standard practice for them to place a hold on enough funds in your account to cover your total room cost, plus any possible damages or incidentals during your stay. You will not be able to use any of those funds until your account is settled within a few days after you depart.

Our annual district convention will afford us a fine opportunity both to take in divine instruction and to enjoy the warm association of our brothers and sisters. (Deut. 16:15) May Jehovah bless our efforts as we prepare to attend the 2011 district conventions!

(After the meeting covering this material, please post this sheet on the information board until the convention.)