


WATCH TOWER
Bible and Tract Society of Pennsylvania
25 Columbia Heights, Brooklyn, NY 11201-2483, U.S.A.
Phone: (718) 560-5000 Fax: (718) 560-5101

September 25, 2004

TO ALL BODIES OF ELDERS IN THE UNITED STATES

Re: Kingdom Hall Assistance Arrangement (KHAA)

Dear Brothers:

The Kingdom Hall Assistance Arrangement uses designated contributed funds to pay for property damage to Kingdom Halls and for expenses and liability claims arising from incidents at Kingdom Halls. Jehovah's blessing on the fine support that all have shown has made it possible to provide this assistance all these years without any change in the suggested contributions.

To properly fund the KHAA, we suggest that each congregation once again contribute \$4.50 per publisher for this year. To avoid burdening the brothers with one large expense, we recommend that each congregation pass a resolution to contribute monthly based upon the number of its publishers. (For example, $\$4.50 \times (\text{number of publishers}) \div 12 \text{ months} = \$ \text{ per month.}$) Since this will be a monthly donation, it should be cared for by each congregation instead of by the operating committee in the case of congregations that share a Kingdom Hall. If you prefer to send the entire annual amount at once, you may do so.

When remitting your contribution via the Watchtower Electronic Funds Transfer System (WEFTS), enter the amount at the telephone prompt designated Kingdom Hall Assistance Arrangement. Please **do not** include this contribution with any payments on your Congregation Account.

We are pleased to administer this arrangement by which all congregations can share in assisting one another. We join you in praying for Jehovah's blessing on our efforts to properly care for our buildings and all those who turn to such centers of true worship to learn more about our Grand Creator.

Your brothers,

Watch Tower B. & J. Society
OF PENNSYLVANIA

cc: Traveling overseers