



WATCH TOWER

BIBLE AND TRACT SOCIETY OF BRITAIN

THE RIDGEWAY LONDON NW7 1RN
TELEPHONE 020 8906 2211

LDI

TO SELECTED CONGREGATIONS

Re: Project Approval

Dear Brothers:

It is truly exciting to see that the rapid growth in Jehovah's organization is creating an increased demand for more places of worship. Further to our letter approving your Kingdom Hall project, we are pleased to provide additional direction.

As stated in the July 15, 2015, issue of *The Watchtower*, "Many brothers and sisters have experienced great joy in being able to participate in Kingdom Hall construction. Whether we can help out on a building site or not, all of us can have the privilege of supporting such projects through our donations." To that end, an additional contribution box will be available throughout the course of this project as a means for you to express your appreciation for this endeavor. All contributions collected from this box will be remitted to the branch office to offset expenses associated with this project and the many other projects that are currently under way around the globe.—2 Cor. 8:12.

We are confident that when this project is completed, your Kingdom Hall will give a grand shout of praise to our loving and generous God, Jehovah. Please be assured of our warm Christian love and best wishes.

Your brothers,

Watch Tower B. & J. Society
OF BRITAIN

PS to the body(ies) of elders:

Please arrange for this letter to be read to the congregation at the first midweek meeting after its receipt. Thereafter, it should be posted on the information board. **However, this postscript should neither be read to the congregation nor be posted on the information board.** A copy of this letter and postscript should be given to the accounts servant.

At the conclusion of the meeting when this letter is read, the coordinator of the body of elders should ensure that a separate contribution box labeled **“Kingdom Hall Construction”** is made available. The box should remain in place until the project has been completed. Although publishers are being given an opportunity to provide additional financial support to Kingdom Hall construction activity, this arrangement is not intended to replace the existing congregation resolution to support Kingdom Hall and Assembly Hall construction worldwide.

Contributions from the “Kingdom Hall Construction” box should be collected at the end of each meeting in the same manner as all other contributions and should be recorded as a separate line item on the *Receipt* (S-24) form. Amounts should be recorded on the *Accounts Sheet* (S-26) using the transaction code **“K.”** The contributions should be remitted to the branch office each month along with all other donations. Although contributions from the “Kingdom Hall Construction” box will be tracked separately in the congregation’s accounts records, these contributions should be included with the resolved donation to Kingdom Hall and Assembly Hall construction worldwide. Below are sample entries for recording the remittance to the branch office.

Sample Accounts Sheet (S-26) Entries:

DATE	TRANSACTION DESCRIPTION	TC	RECEIPTS		CHECKING ACCOUNT		OTHER: _____	
			IN	OUT	IN	OUT	IN	OUT
31	TO BRANCH OFFICE – CONFIRMATION #12345678 (5/3/XX)					1,650.00		
	WORLDWIDE WORK (CONTRIBUTION BOXES)	[1,000.00]	—					
	WORLDWIDE WORK (RESOLUTION)	[50.00]	E					
	KHAHCW	[500.00]	—					
	RESOLUTION (350.00)		E					
	FROM KHC BOX (150.00)		—					
	GAA (RESOLUTION)	[100.00]	E					

Sample Monthly Congregation Accounts Report (S-30) Entries:

ALL RECEIPTS:

CONGREGATION RECEIPTS [TOTAL (B) ON FRONT.]	900.00	
RECEIVED FROM CONTRIBUTION BOXES:		
FOR THE WORLDWIDE WORK	1,000.00	
FOR KINGDOM HALL CONSTRUCTION	150.00	
<u>TOTAL RECEIPTS</u>		<u>2,050.00 (I)</u>

ALL DISBURSEMENTS:

CONGREGATION EXPENDITURES [TOTAL (C) ON FRONT.]	800.00	
SENT FROM CONTRIBUTION BOXES:		
FOR THE WORLDWIDE WORK	1,000.00 (J)	
FOR KHAHCW	150.00	
<u>TOTAL DISBURSEMENTS</u>		<u>1,950.00 (K)</u>

When the monthly congregation accounts announcement is read to the congregation, it should be announced what portion of the funds forwarded to the branch office for Kingdom Hall and Assembly Hall construction worldwide came from the “Kingdom Hall Construction” box. Additionally, each month the congregation should be informed of the cumulative total of funds received in the “Kingdom Hall Construction” box to date. This will help to keep all in the congregation aware of the need and will give them an opportunity to consider providing additional financial support as they are able.