

Monthly Report to Congregation Kingdom Hall Building Fund

Congregation _____ Number _____ Month Ended _____

CASH IN THE BUILDING FUND BANK ACCOUNT		
Cash in the bank at the beginning of the month	\$ _____	(1)
Receipts during the month:		
Donations received	\$ _____	
Transfers from congregations	_____	
Loan from the branch	_____	
Loans from others	_____	
Other _____	_____	
Total received during the month	_____	(2)
Cash available during the month (Line 1 plus line 2)	_____	(3)
Disbursements during the month: (List or describe all major expenditures)		
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
Total disbursements for the month	_____	(4)
Cash in bank at the end of the month (Line 3 minus line 4)	\$ _____	(5)

PROJECT TOTAL FUNDING STATUS		
Total estimated cost of the project	\$ _____	(a)
Funds received to date:		
Donations received	\$ _____	
Transfers from congregations	_____	
Loan from the branch	_____	
Loans from others	_____	
Sale of Kingdom Hall	_____	
Other _____	_____	
Total funds received to date	_____	(b)
Funds to be received in the future:		
Loan from the branch	_____	
Loans promised by others	_____	
Expected proceeds-Sale of Hall	_____	
Other _____	_____	
Total funds to be received in the future	_____	(c)
REQUIRED TO COMPLETE THE PROJECT (Line a minus lines b and c)	\$ _____	(d)