

HANDBILL ORDER

Factory & office use only

NAME OF CONGREGATION:

(CITY)	(STATE)	(UNIT)
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SHIP BY

Rec'd
Amount
No. sheets
Total sf
SH
Proofr.
Comp.
Printed
Cutter

SHIP TO:

CHECK HERE IF ADDRESS BELOW IS DIFFERENT FROM THAT USED FOR DISTRIBUTOR'S MAGAZINES.

(NAME)		
(ADDRESS)		
(CITY)	(STATE)	(CODE)

POINTS TO REMEMBER:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Only current circuit and district servant talks and special Society talks are available on one-talk handbills. 2. All other talks should be listed with at least 3 and not more than 5 talks on each handbill. 3. Congregation meeting schedule orders should show name of meeting, day and time held. List in correct order in week starting with Sunday. | <ol style="list-style-type: none"> 4. Films and Memorial invitations always order on separate order form. 5. Send order 6 weeks in advance. Branch offices 10 weeks. 6. Write HANDBILL ORDER on envelope. 7. Use separate form for each style of handbill or change in quantity. 8. For languages other than English and Spanish, supply COMPLETE translation of handbill front. |
|---|---|

TALK NUMBER	TALK TITLE or MEETING NAME (Never use just talk numbers here)	SPEAKER (If name is needed)	DAY of week	DATE Month & Day	HOUR of day
FIRST HANDBILL					
SECOND HANDBILL					

WHERE GIVEN:

(Name of Place)	
(Street Address)	
(City)	(State)
<p align="center">Affix address from previous handbill if possible.</p>	

QUANTITY—ORDER BY 1,000'S

<p>QUANTITY FOR EACH HANDBILL _____</p> <p align="center"><i>Each handbill on this sheet must be for the same quantity</i></p> <p>TOTAL THIS SHEET _____</p> <p>SEND PAYMENT WITH ORDER</p> <p align="center">COST: 25¢ EACH 1,000</p> <p>DO NOT CHARGE IT \$ _____</p>

Signed by _____
(Congregation servant)

Verified by _____
(Assistant congregation servant)