

## ANNOUNCEMENTS AND REMINDERS

November 2019

*Coordinator of the body of elders:* The announcements and reminders **for the congregation** should be read at the next midweek meeting and thereafter posted on the information board for one month.

### FOR THE ELDERS ONLY

1. **Revised *Organized Book*:** In addition to the adjustments listed in the announcement to the congregation, please note the following:

- Inserted a statement indicating that the elders can inform new publishers and remind those approved for baptism that (1) the elders collect personal information on the *Congregation's Publisher Record* (S-21) so that the organization can continue to care for the religious activities of Jehovah's Witnesses worldwide and so that he may participate in spiritual activities and receive spiritual support and (2) any personal information is handled according to the Global Data Protection Policy of Jehovah's Witnesses found on [jw.org](http://jw.org).
- Inserted direction for the coordinator of the body of elders to ask the baptism candidate if he has made a personal dedication in prayer to Jehovah to do His will.
- Inserted direction that when the baptism candidate is a minor, his believing parent(s) should be present for the sessions.
- The number of sessions held with the baptism candidate to determine whether he qualifies for baptism has been reduced from three to two.

In addition to requesting the number of books needed by publishers, a few additional copies may be requested to keep in stock for future needs. Each congregation should submit a request for the revised book no later than **Monday, November 25, 2019**, using item number 5332. All pending requests for the previous edition have been canceled. Upon receiving the revised book, any stock on hand of the previous edition should be destroyed. For languages that use the '*Make Disciples*' booklet rather than the *Organized* book, submit a request for the revised booklet using item number 6544.

2. **"*Sing Out Joyfully*" to Jehovah—Meetings in Chinese Mandarin (Simplified) Pinyin:** The videos "*Sing Out Joyfully*" to Jehovah—Meetings in Chinese Mandarin (Simplified) Pinyin will no longer be publically accessible on *JW Library* or [jw.org](http://jw.org). These video files will now be available only in the "Event Media" section of [jw.org](http://jw.org). Congregations and groups that wish to continue using "*Sing Out Joyfully*" to Jehovah—Meetings in Chinese Mandarin (Simplified) Pinyin will need to download the files from the "Event Media" section. These could then be played using a media player, such as VLC. Please inform Chinese-speaking publishers that if they would like to have these videos for their personal use, the elders would be happy to arrange for the publishers to receive the files.

3. **2020 Convention Invitations:** As in previous years, there will be a concerted global effort to advertise the 2020 conventions. This campaign will begin three weeks before your assigned convention. Each congregation should submit a request for invitations by **Monday, November 25, 2019**, using item number 75820. If a request is not received from your congregation by the due date, a ratio of 40 invitations per publisher and 120 per pioneer will be sent to your congregation. (Please note that this is a change from the previous procedure.) To prevent waste, any information printed directly on the invitations should be verified before printing begins. A convention invitation in braille will automatically be sent to publishers who regularly receive braille items from the branch office. Additional invitations in braille can be requested beginning January 1, 2020. Publishers will

be allowed to leave convention invitations where no one is at home if the elders deem this to be practical.

4. **Donations in Support of Kingdom Interests Worldwide:** Please arrange for the November 25, 2019, letter to be read to all congregations at the Life and Ministry Meeting for the week of November 25, 2019, during the part “Jehovah Loves a Cheerful Giver.”

5. **Updated Memorial Talk Outline (S-31):** An updated Memorial talk outline has been prepared. Memorial speakers should ensure that they are using the latest outline, which is now entitled “Appreciate What God and Christ Have Done for You!”

6. **Special Preaching Campaign in Malta:** We are pleased to inform you about a special preaching campaign in Maltese, which will take place in Malta from **May 11 to June 7, 2020**. A letter from the Malta country office with all the details, along with an application form and information sheet are now available in the “Forms” section of [jw.org](http://jw.org). These should be given to any exemplary publishers with Maltese descent or who speak Maltese. Please ask the applicants to complete the form electronically. The secretary should submit approved forms to the Britain branch Service Department using [jw.org](http://jw.org) email. All applications should be submitted to the branch office by January 6, 2020.

7. **Auxiliary Pioneering:** In the “Forms” section of [jw.org](http://jw.org) you will find an outline for a brief meeting to be held with each field service group during January. The aim of this meeting is to build anticipation and enthusiasm for the privilege of auxiliary pioneering during the Memorial season, and to share practical suggestions on how to plan ahead. Highlight how participation in the ministry is a reflection of our appreciation for the ransom. Elders not serving as group overseers should attend and support the meeting. We know you will set a fine example in expanding your own ministry to the extent your circumstances allow.

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November 2019

### FOR THE CONGREGATION

1. **Revised *Organized* Book:** We are pleased to inform you that the *Organized* book has been revised. While text adjustments have been made throughout the book to harmonize with current terminology and direction, please note the following:

- The section in the appendix entitled “Questions for Those Desiring to Get Baptized” has been completely revised. We encourage publishers who are conducting Bible studies and all elders to become familiar with the appendix.
- A reminder has been inserted that arrangements for covering the congregation’s territory should comply with applicable data protection laws.
- The expressions “foreign-language group” and “foreign-language pregroup” have been adjusted to simply “group” and “pregroup.”

The electronic files of the revised edition of the *Organized* book are now available for download in various languages. Any publisher desiring a printed copy may request one from the literature servant.