

## **MEDIA PLAYBACK USING *JW LIBRARY***

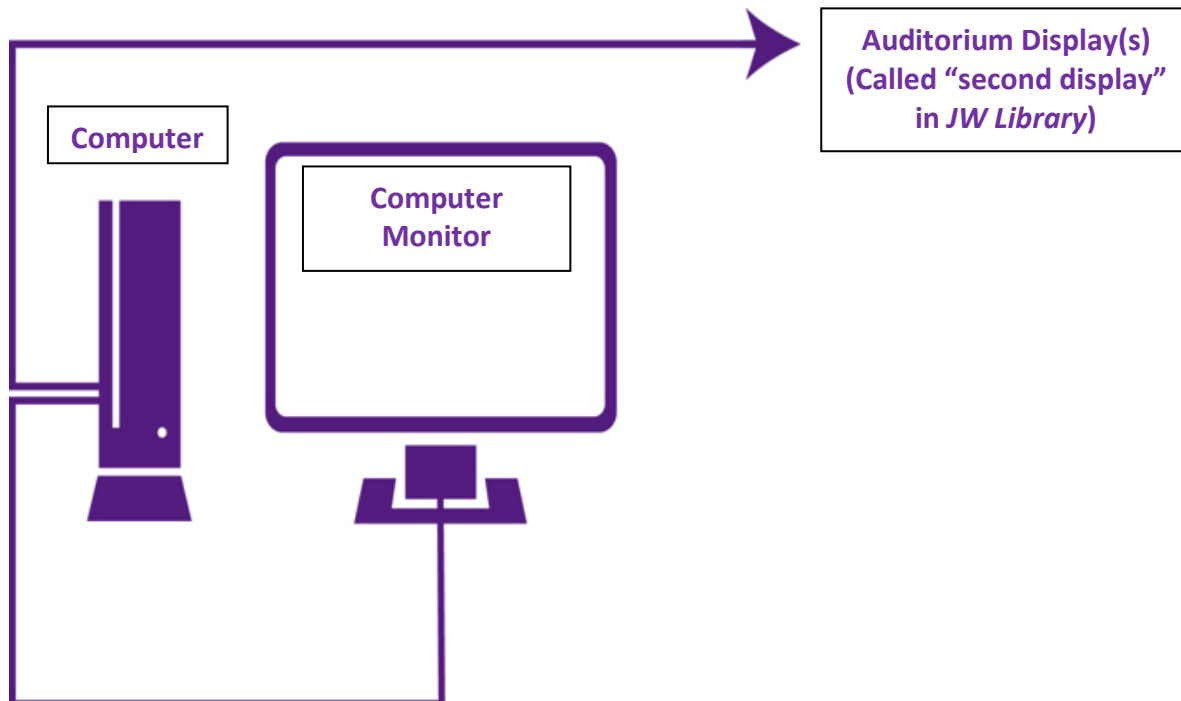
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The following instructions describe how to set up and use *JW Library* to play media in a Kingdom Hall. Pages 2-5 outline the initial setup process for Kingdom Halls that are equipped with one or more video displays and a computer running Windows 10. (Similar functionality is available for iOS and Android.) Pages 6-9 provide directions on common tasks that are performed during congregation meetings. This document may be provided to any who operate the audio/video system in the Kingdom Hall.

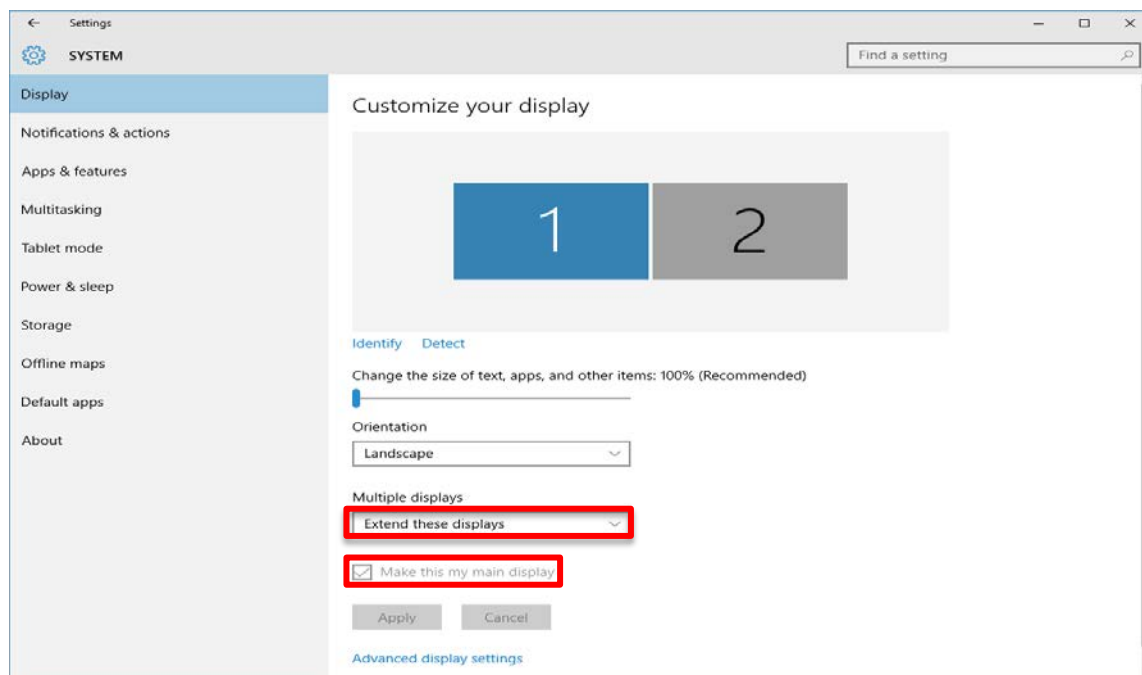
# Initial Setup


## Configure the Displays

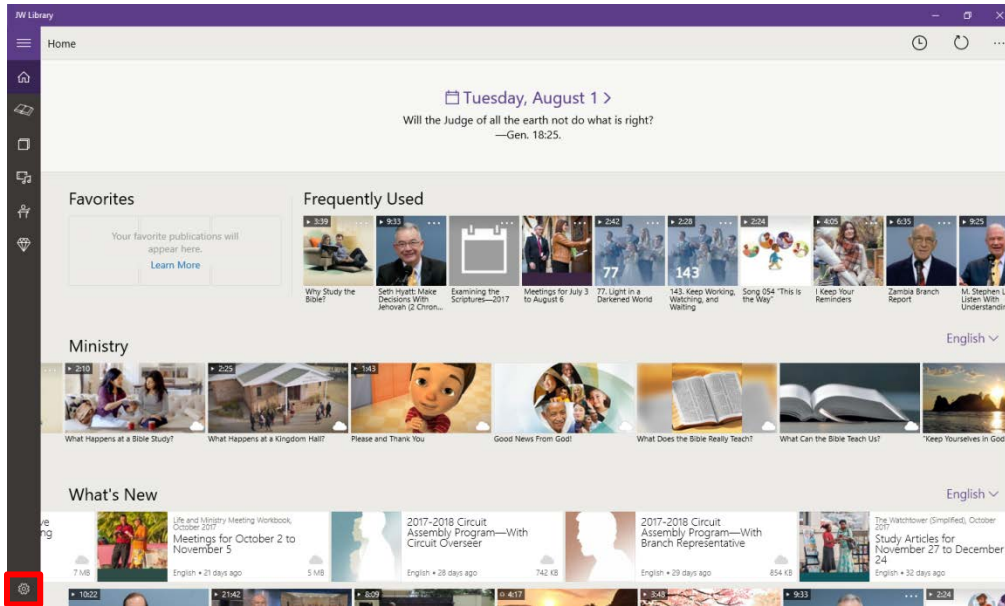
1. Ensure that the computer and the video display(s) are wired correctly.



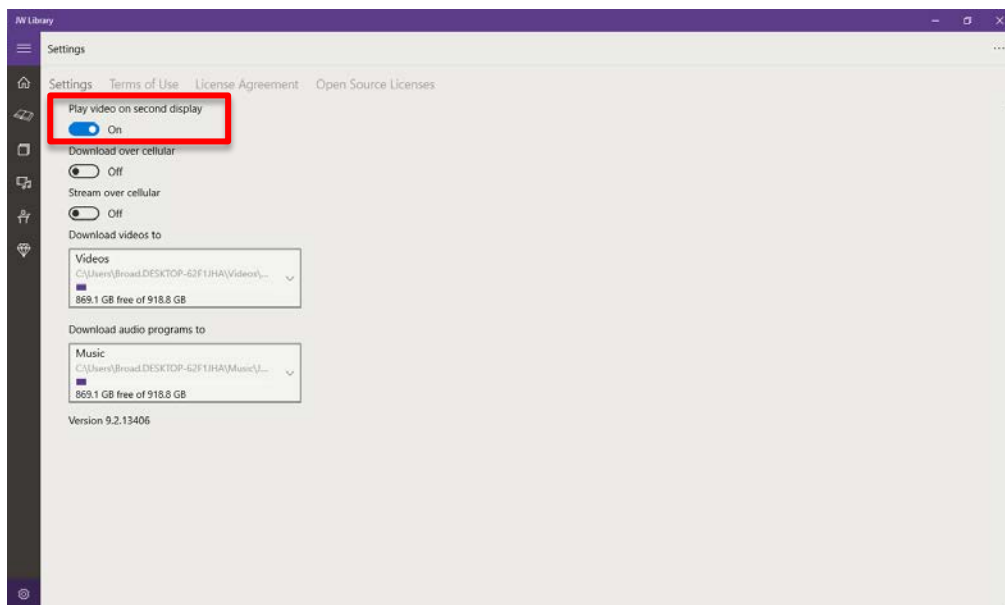
2. In the Windows 10 display settings, verify that the computer monitor is set to **"Make this my main display"** and that the **"Extend these displays"** option is selected.



3. In *JW Library*, click the **“Settings”**  button.

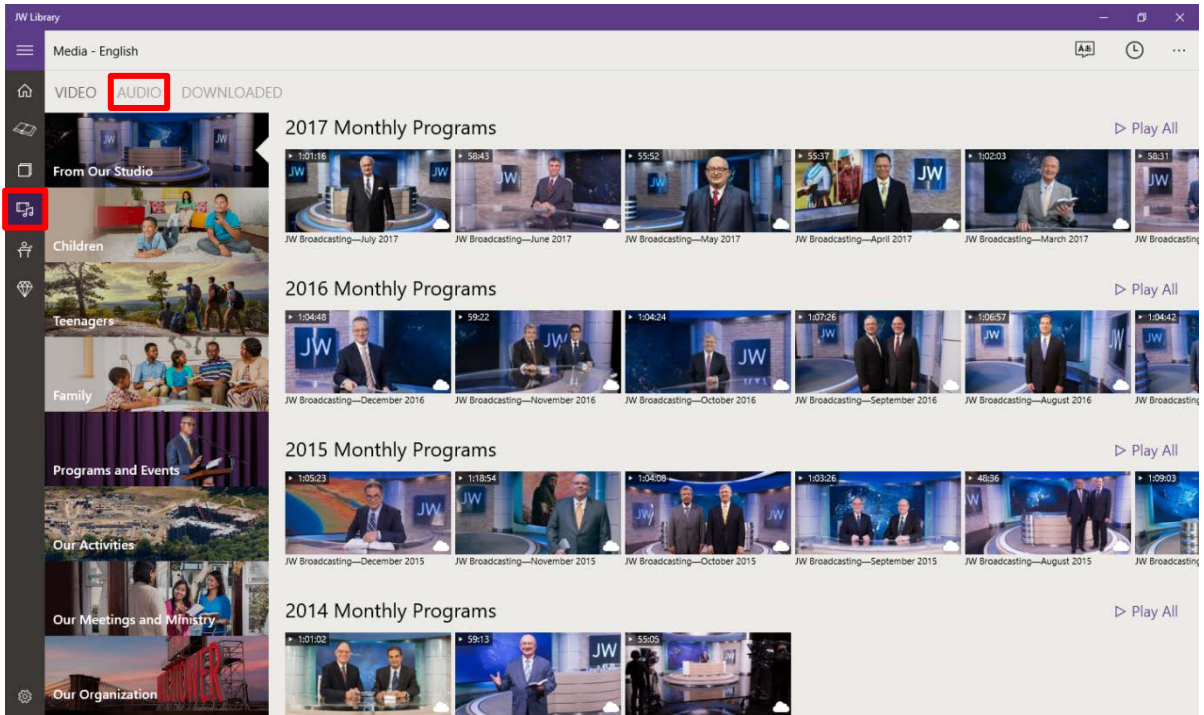



4. In the **“Settings”** window, set the **“Play video on second display”** option to **“On.”** The yeartext will show on the second display when no other media is selected. To change the language of the yeartext, select a different language in the **“Meetings”** view.—See page 6.

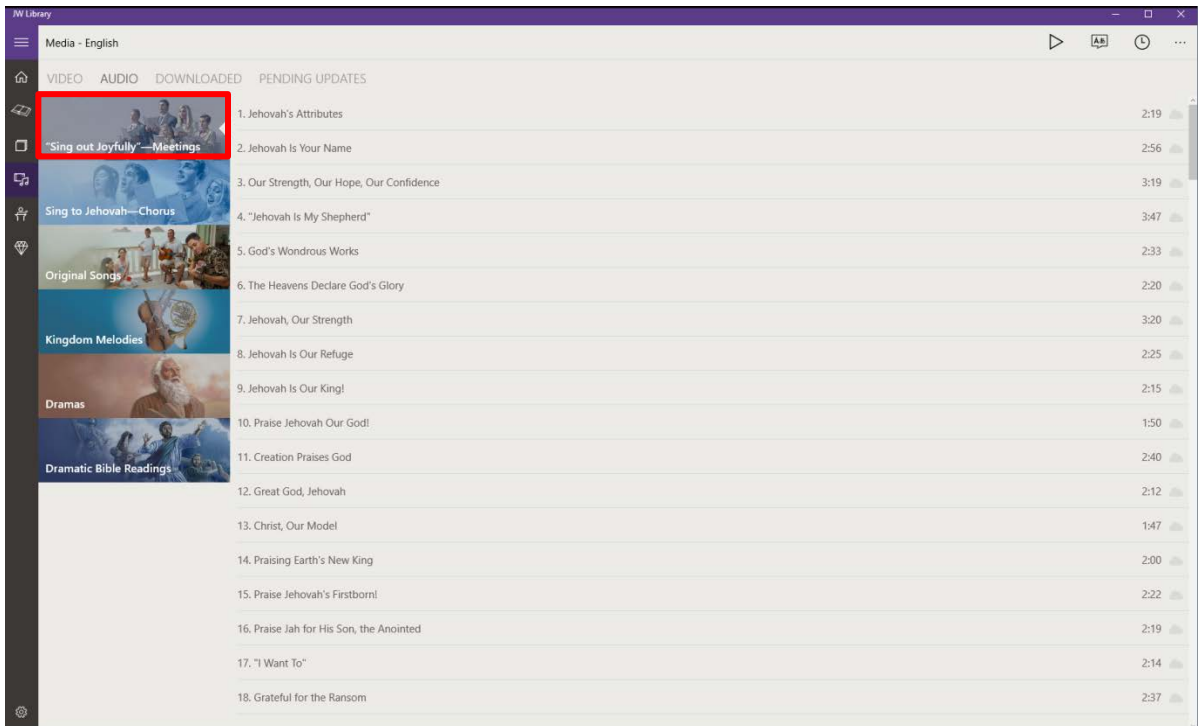


# Download the Audio Editions of Songs



1. Click the “Media”  icon, and select “Audio.”

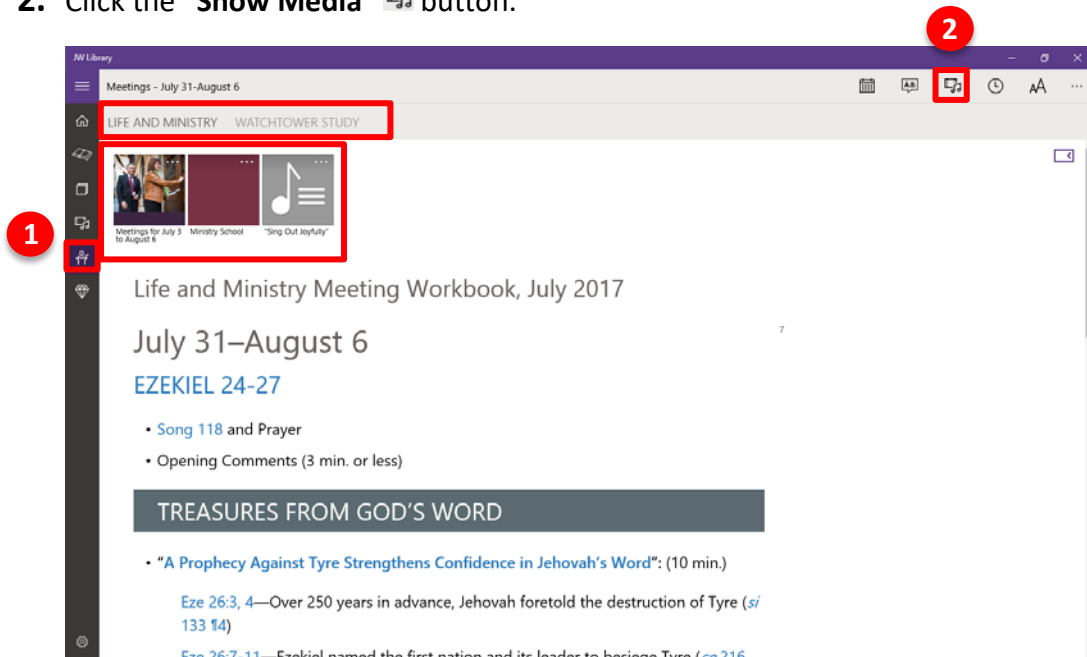


2. Select “Sing Out Joyfully—Meetings.” Songs that have not been downloaded have a “Cloud”  icon next to the song length. Click on a song to download it.

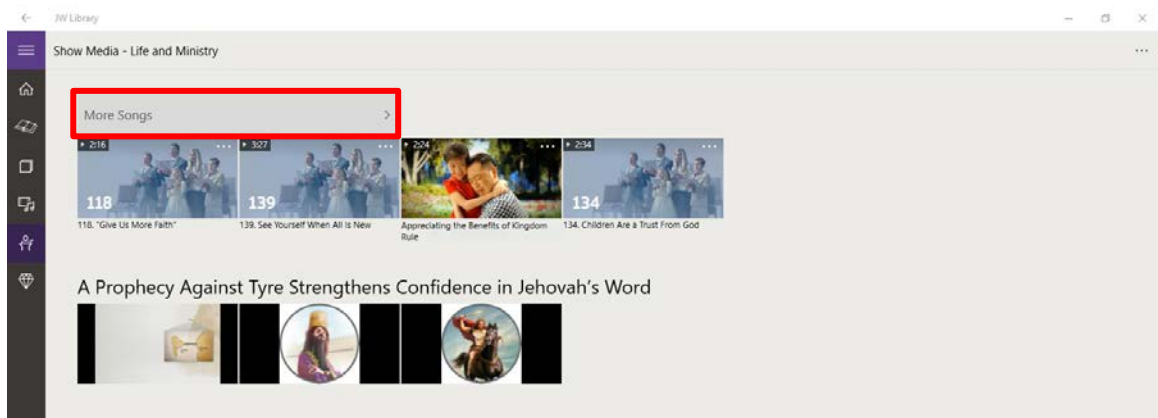



## Download the Video Editions of Songs

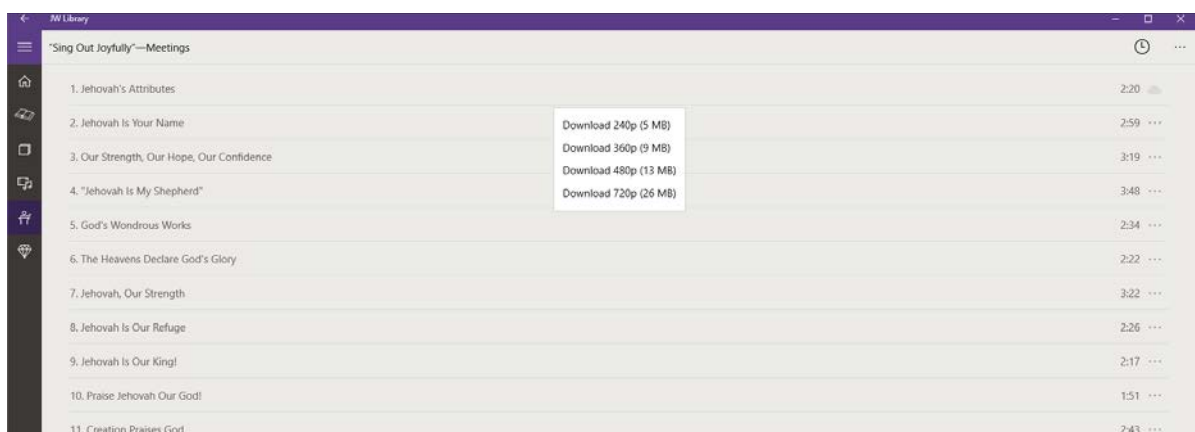
1. Click the **“Meetings”**  icon, and then select either **“Life and Ministry”** or **“Watchtower Study.”** Download the necessary publications.
2. Click the **“Show Media”**  button.



3. Select **“More Songs.”**





4. Videos that have not been downloaded have a **“Cloud”**  icon next to the video length. Click on a song and select a resolution to download it.

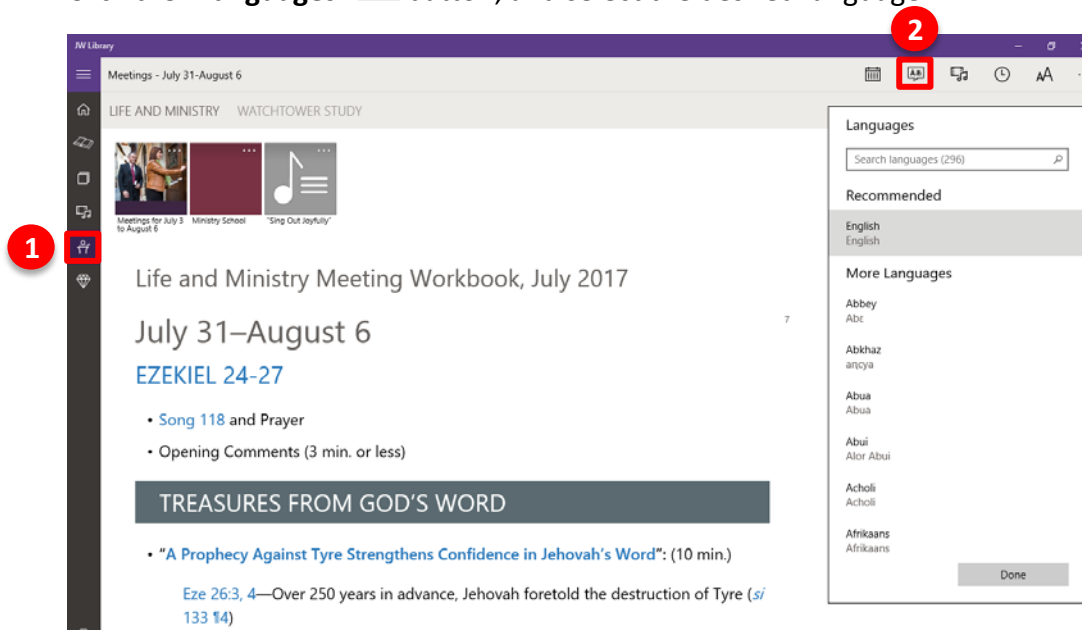


# Operation



## Change the Language for Meetings

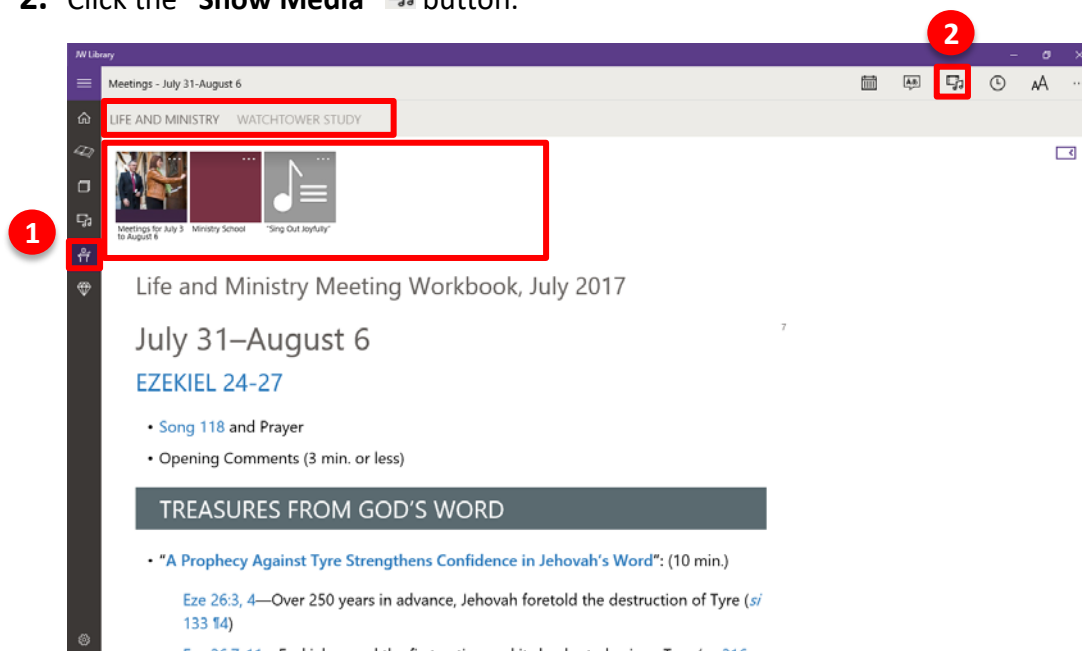
To change the language of the “Meetings” section, take the following steps:

1. Click the “Meetings”  icon.
2. Click the “Languages”  button, and select the desired language.



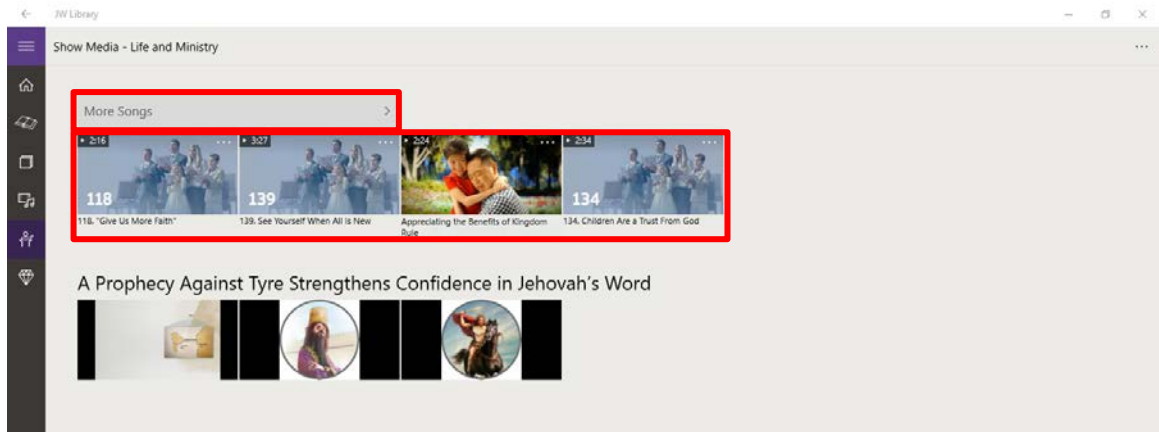
## Play Media

1. In *JW Library*, click the “Meetings”  icon then select either “Life and Ministry” or “Watchtower Study.” Download the necessary publications.
2. Click the “Show Media”  button.

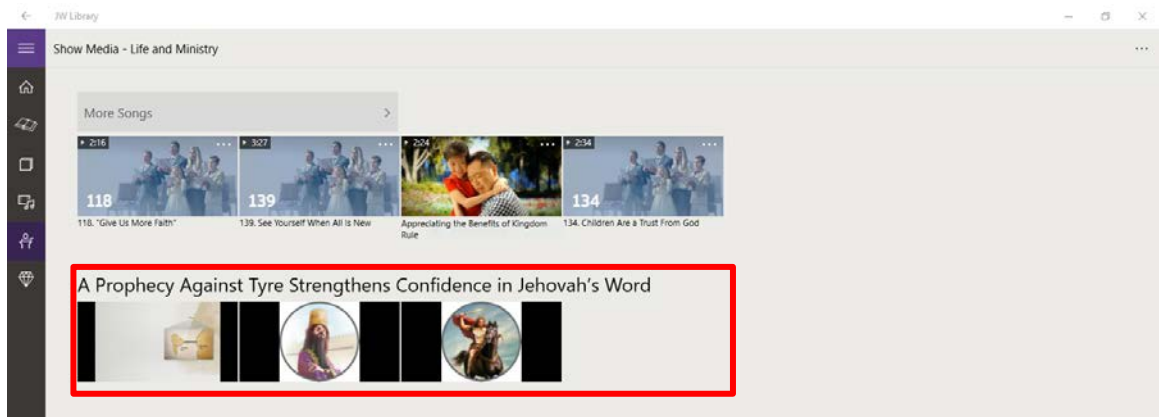




3. Click on a video to play it. At times it is necessary to play a song that is not listed, such as the one selected by the public speaker. Select **“More Songs”** for a complete list of song videos.



4. Click on an image to display it.



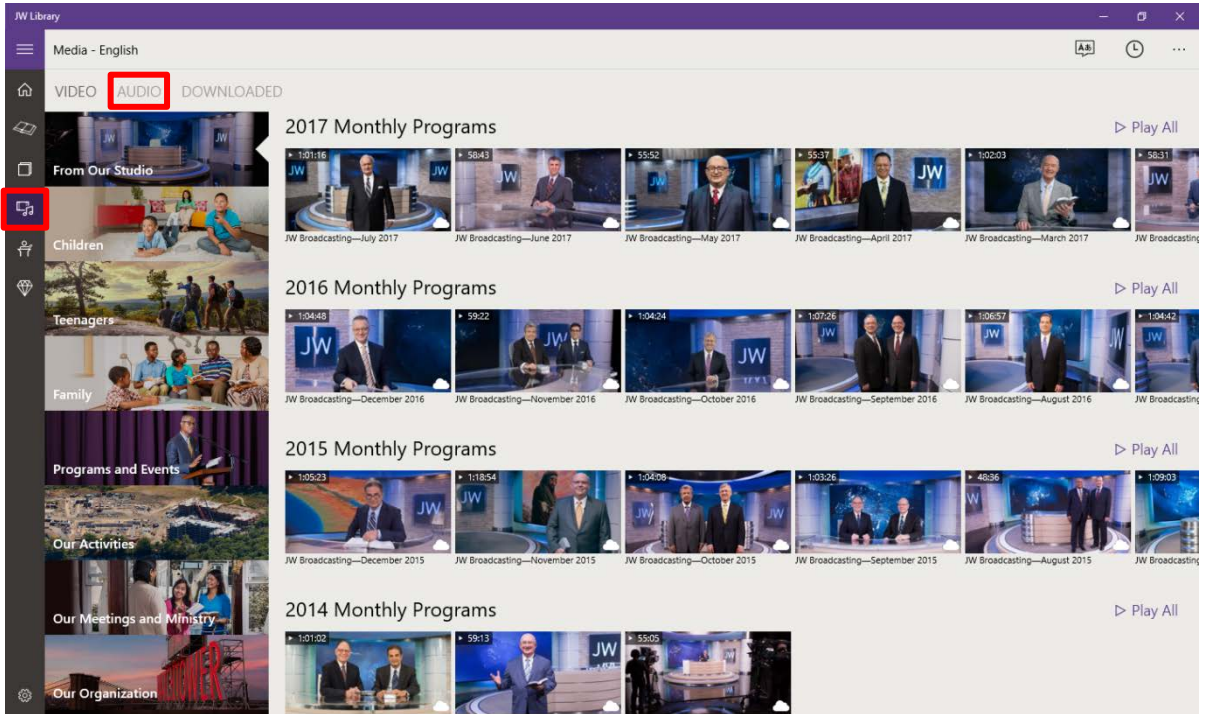
5. Click on the **“Close”**  button to stop displaying the image.



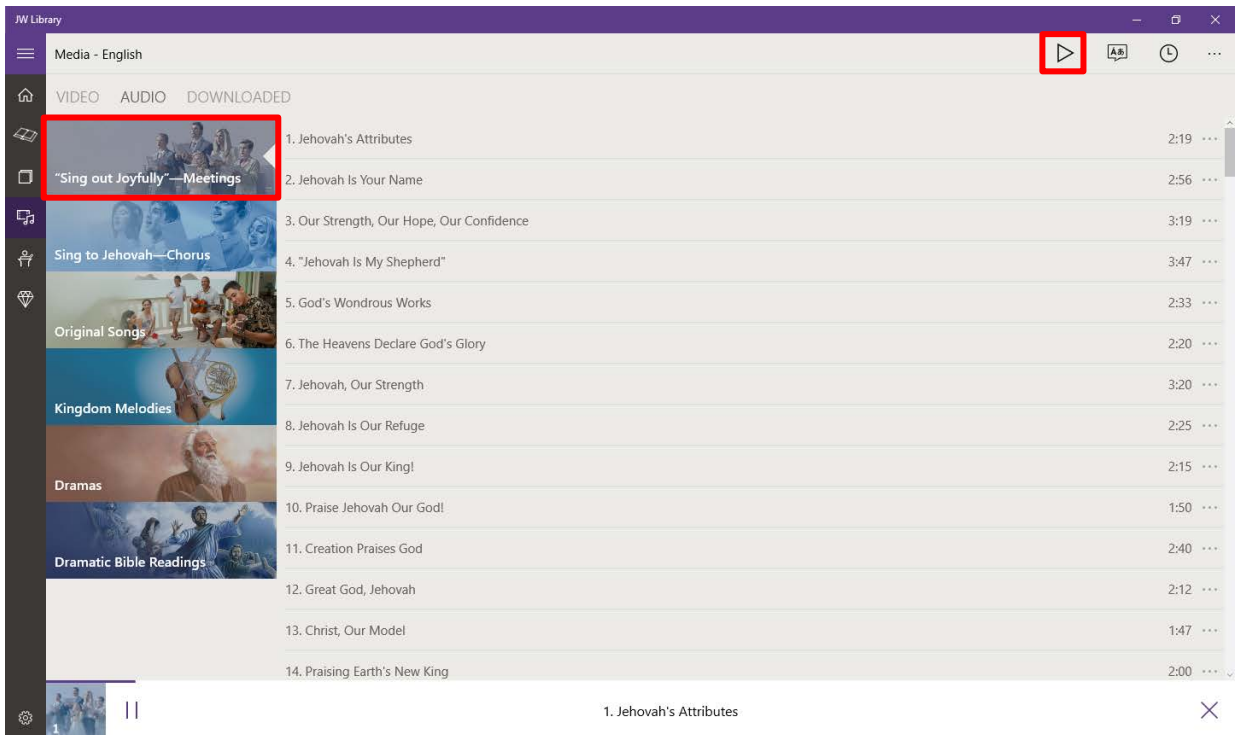
## Play Music Before and After Meetings

To play Kingdom songs over the sound system before and after meetings, use audio-only versions of the songs so that the yeartext displays on the video display(s).

1. Click the “Media”  icon, and select “Audio.”

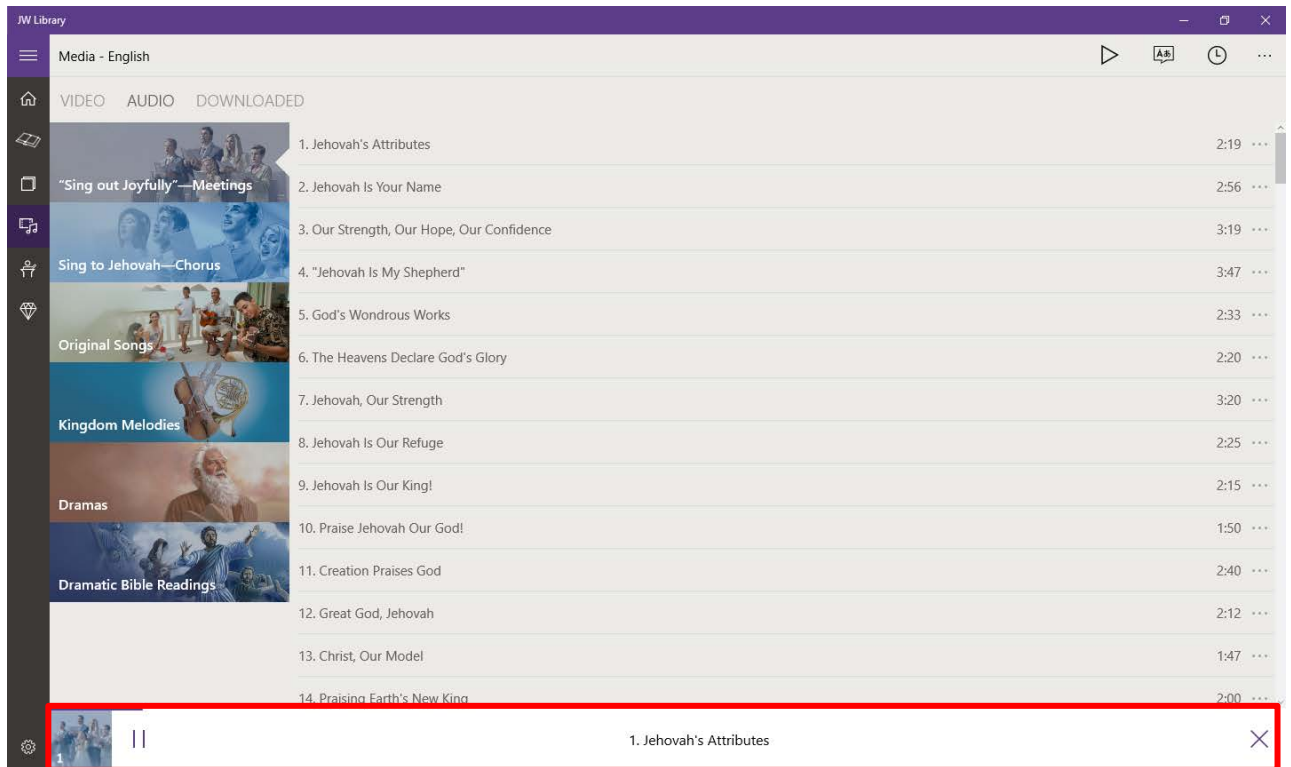





2. In the “Audio” section, select “Sing Out Joyfully—Meetings,” and click the “Play All”  button.





3. Click the bar at the bottom of the window to expand the media player.



4. To play the songs in a random order, click the **"Shuffle"**  button. (Note: This setting will only work if the **"Play All"** feature is used.) Once it is selected, the **"Shuffle"** setting will remain enabled. To disable it, click the **"Shuffle"**  button again. When the **"Shuffle"**  button is not selected, songs will play in numerical order.

